



To Executive Councillor for Strategy & Transformation

Report by Chief Executive, Director of Environment, Director of Customer & Community Services and Director of Business Transformation

Relevant Scrutiny Committee Strategy & Resources 14 July 2014

2013/14 Revenue and Capital Outturn, Carry Forwards and Significant Variances – Strategy Portfolio

Key Decision

1. Executive summary

- 1.1 This report presents a summary of the 2013/14 outturn position (actual income and expenditure) for services within the Strategy portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2014/15 and future years are identified.
- 1.2 It should be noted that outturn reports being presented in this Committee cycle reflect the reporting structures in place prior to the recent changes in Executive portfolios. In light of those changes (together with the requirement to report outturn on the basis of portfolios in place during 2013/14) members of this committee are asked to consider the proposals to carry forward budgets and make their views known to The Executive Councillor for Finance & Resources, for consideration at Strategy & Resources Scrutiny Committee prior to his recommendations to Council.

2. Recommendations

Members of the Scrutiny Committee are asked to consider and make known their views on the following proposals:

- a) To agree the carry forward requests for £17,320 as detailed in Appendix C, to be recommended to Council for approval.

- b) To seek approval from Council to carry forward capital resources to fund rephased net capital spending of £436,000 from 2013/14 into 2014/15 as detailed in Appendix D.

3. Background

Revenue Outturn

- 3.1 The outturn position for the Strategy portfolio, compared to the final revenue budget, is presented in detail in Appendix A.
- 3.2 Appendix B to this report provides explanations of the main variances.
- 3.3 Appendix C sets out the final list of items, for this portfolio, for which approval is sought to carry forward unspent budget from 2013/14 to the next financial year, 2014/15.
- 3.4 The overall revenue budget outturn position for the Strategy portfolio is set out in the table below:

Strategy portfolio 2013/14 Revenue Summary	£
Final Budget	3,563,830
Outturn	3,368,584
Variation – (Under)/Overspend for the year	(195,246)
Carry Forward Requests:	17,320
Net Variance	(177,926)

The variance represents 5.0% of the overall portfolio budget for the 2013/14 financial year.

Capital Outturn

- 3.5 Appendix D shows the outturn position for schemes and programmes within the Strategy portfolio, with explanations of variances.
- 3.6 An overall net underspend of £436,000 has arisen on Keep Cambridge Moving - this represents a contribution to Earmarked Reserve in 2013/14 ahead of the programme being formulated, and

rephrasing of the capital programme is required to transfer the budget into 2014/15.

4. Implications

- 4.1 The net variance from the final budget, after approvals to carry forward budget of £17,320 from 2013/14 to the next financial year, would result in a reduced use of General Fund reserves of £177,926.
- 4.2 In relation to anticipated requests to carry forward revenue budgets into 2014/15, the decisions made may have a number of implications. A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and/or community safety implications.

5. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2013/14
- Directors' Variance Explanations – March 2014
- Capital Monitoring Reports – March 2014
- Budgetary Control Reports to 31 March 2014

6. Appendices

- Appendix A - Revenue Budget 2013/14 - Outturn
- Appendix B - Revenue Budget 2013/14 - Major Variances from Final Revenue Budgets
- Appendix C - Revenue Budget 2013/14 - Carry Forward Requests
- Appendix D - Capital Budget 2013/14 - Outturn

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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Strategy Portfolio / Strategy & Resources Scrutiny Committee

Revenue Budget 2013/14 - Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn £	Variation Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Chief Executive						
Corporate Strategy	489,020	457,930	436,404	(21,526)	0	(21,526)
Environment						
CCTV	146,490	95,420	42,640	(52,780)	0	(52,780)
Customer & Community Services						
Community Safety	144,370	134,770	95,156	(39,614)	17,320	(22,294)
Central Services						
Corporate & Democratic Services	2,014,000	2,358,590	2,304,940	(53,650)	0	(53,650)
Central Provisions and Centrally allocated costs	(71,570)	316,420	290,494	(25,926)	0	(25,926)
Pensions - Early Retirements capitalised costs	138,700	200,700	198,950	(1,750)	0	(1,750)
Total Net Budget	2,861,010	3,563,830	3,368,584	(195,246)	17,320	(177,926)

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted for

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Mid-Year Financial Review, MFR)
- in the January committee cycle (as part of the Budget Setting Report, BSR)
- via technical adjustments/virements throughout the year

Strategy Portfolio / Strategy & Resources Scrutiny Committee

Revenue Budget 2013/14 - Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Corporate Strategy	Minor variances	(21,526)	A Limb
CCTV	Projects to install CCTV cameras were delayed and will now be carried out in 2014/15. As these projects are fully rechargeable there will be no effect on the 2014/15 (Shared Service) budget.	(52,780)	M Beaumont
Community Safety	Underspending in Community Safety results predominantly from under-utilisation of funding for Safer City Grants coupled with delays in organisations being awarded some of the grants making claims for the funding. In respect of the former, the ongoing budget was reduced as part of the 2014/15 budget process and in respect of the latter, the funding has been requested as a carry forward to allow commitments to be upheld in 2014/15. Funding for domestic violence co-ordination across the city was also underspent in 2013/14, with a request to carry this forward to meet any unavoidable costs associated with domestic violence and homicide on behalf of the Community Safety Partnership.	(39,614)	L Kilkelly
Central Provisions, Centrally allocated costs and Corporate & Democratic Services	<p>Major variances include underspends of:</p> <p>£25k due to reduced consultants and professional fees.</p> <p>£31k Maternity Fund - the base budget provision of £168k was supplemented by £70k in the Budget-Setting Report, but demand on this fund (which is difficult to anticipate) has been less than the revised estimate.</p> <p>£25k central overheads.</p>	(81,326)	John Harvey
Total		(195,246)	

Strategy Portfolio / Strategy & Resources Scrutiny Committee

Revenue Budget 2013/14 - Carry Forward Requests

Request to Carry Forward Budgets from 2013/14 into 2014/15 and future years

Item		Amount £	Contact
1	<p>Director of Customer & Community Services</p> <p>Carry forwards are requested in respect of grants awarded in 2013/14 for Footpath Lighting in Derby Road / Flamsteed Road (£5,000) and the North City Girl's Group (£2,960), where payments were not claimed by March 2014, but where the recipient will be expecting to receive the funding once the project reaches an appropriate stage.</p>	7,960	L Kilkelly
2	<p>A carry forward of funding for domestic violence co-ordination work is requested to meet any costs arising from domestic violence and homicide on behalf of the Community Safety Partnership.</p>	6,160	L Kilkelly
3	<p>A carry forward is requested in respect of the balance of funding for training and facilitation of the Neighbourhood Resolution Panel Volunteers, where a small outlay is ensuring that input is appropriately made by a number of volunteers in this key area.</p>	3,200	L Kilkelly
<p>Total Carry Forward Requests for Strategy Portfolio / Strategy & Resources Scrutiny Committee</p>		<p>17,320</p>	

Strategy Portfolio / Strategy & Resources Scrutiny Committee

2013/14 Capital Budget Position

Capital Ref	Description	Lead Officer	Original Budget 2013/14	Final Budget 2013/14	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Comments
			£000	£000	£000	£000	£000	£000	
SC543	Voltage Optimisation Roll-out	D Kidston	0	33	36	3	0	3	Project completed. Overspend of £3k financed from the Climate Change Fund. Contribution to Earmarked Reserve in 2013/14 ahead of the programme being formulated
SC593	Keep Cambridge Moving Fund Contribution	S Payne	0	436	0	(436)	436	0	
Total Projects			0	469	36	(433)	436	3	

Total for Strategy Portfolio	0	469	36	(433)	436	3
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